



## **4 & 5 Year Old School Age Program Director**

PLASP Child Care Services is a not-for-profit, community organization, providing high quality child care before school, at lunchtime and after school, for children up to 12 years of age in over 180 locations and 20 full day early learning child care centres. PLASP has been operating programs for over 30 years. We are currently recruiting for part time Monday to Friday, Program Directors in our 4 & 5 Year Old programs.

### **Responsibilities:**

- To assist in establishing and maintaining a safe, warm, and caring environment in which a high quality child care program can operate
- To plan, develop, and implement a program of stimulating activities for 4 & 5 year old children which will promote their physical, social, emotional and intellectual well-being
- Program hours will be for 3.5 hours per day and will also require the staff to attend all meetings and training sessions.

### **Qualifications:**

- E.C.E. Diploma
- 2 years of post-graduate work experience
- Knowledge of the High/Scope curriculum an asset
- Proven leadership abilities
- Excellent organizational and administrative skills
- Supervisory experience an asset
- Well-developed problem-solving skills
- Flexible and energetic approach to work
- Above average communication skills
- Positive and sensitive attitude towards children and staff
- Physically able to participate with children in the centre and outdoors

### **How to Apply:**

If you meet all of the above requirements and wish to apply please send your resume and cover letter, in Microsoft Word format, quoting reference code PR121-CDRCP45 by : E-mail: [resumes@plasp.com](mailto:resumes@plasp.com) OR Fax: 905-890-6947. Please visit [www.plasp.com](http://www.plasp.com) for more employment information.